



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ

**Maharashtra University of Health Sciences**

म्हसरुळ, वणी-दिंडोरी रोड, नाशिक ४२२ ००४, Mhasrul, Vani-Dindori Road, Nashik 422 004

Phone: 0253-2539288/6659288

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**University Research Department– Notification No. 11 /2021**

**Rules for Grant of Permission to use University Name and Logo**

Whereas, in 1998, the Maharashtra University of Health Sciences (MUHS) has been established by promulgation of the Maharashtra University of Health Sciences Act, 1998 and it has created and designed its logo and the same is reviewed and transformed in the year 2013;

And whereas, it is the need of hour that the MUHS should establish a framework for promoting and protecting the use of its name and logo for various research and academic programmes of affiliated colleges, recognized institutions and various reputed organizations and associations;

Now therefore, these rules are prepared and promulgated by the University.

**1) Short title, extent and commencement:-**

- a) These rules shall be called as " Rules for Grant of Permission to use University (MUHS) Name and Logo"
- b) It shall come into force with effect from the date of its issue.
- c) It extends to all the existing affiliated Under Graduate and Post Graduate colleges and the recognized institutes and any other reputed Institute / Association / Organization desirous to use the name and logo of the University (MUHS) for any programme.

**2) The LOGO:-**

- a) The logo approved by the appropriate authorities of the University (MUHS) shall be as under:-



- b) The above logo shall be used in the same text / font / color scheme and shall be used in same size ratio only after getting express permission of the University (MUHS).
- c) Any alterations in the name and logo shall not be allowed and logo must always be presented in its original form.
- d) The logo should never be obscured by interrupting lines, shapes, color or text.
- e) To maintain reproduction quality, the logo shall be provided to the user by the University Research Department (URD) of the University (MUHS) after approval.
- f) The University (MUHS) will not allow the use of its logo for any political campaign, political initiative of any sort, for any commercial purpose or for any unauthorized activity.
- g) The size of the name and / or logo of the University (MUHS) on any printed material or electronic material related with the programme shall be same as the name and logo of the organizing college / institute / organization / association.

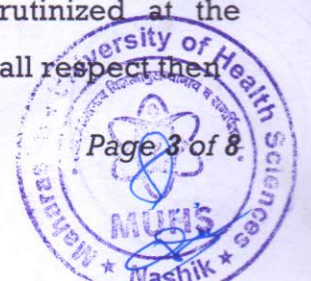
### 3) Procedure for approval:-

- a) The MUHS may approve / issue express permission to use its name and logo for the State, National or International research and academic programme organized by any affiliated colleges, recognized institutes or reputed institutes / association / organization connected with health sciences education / professionals. However, such permission shall not be granted to the commercial events of any companies / organization / association.
- b) The Programme includes any State, National or International Level Research or academic Conference / Workshop / Seminar / conclave / Symposium / Rally / Health awareness mission / Special Drive or Campaign for any noble cause or any other suitable programme related with health sciences / services. The state, National and International level programme should have minimum 50% speaker / faculty / resource persons from State, National and International level respectively and also should have minimum 50 % participants from State, National and International level respectively. It is the duty of the concern



organizer / organizers (i.e. affiliated colleges, recognized institutes or reputed institutes / association / organization) to observe and certify whether the programme is State or National or International level.

- c) The affiliated colleges, recognized institutes or reputed institute / organization / association desirous to associate or collaborate with the MUHS or wanted to use name and / or logo of the University (MUHS) for any abovementioned programme shall submit application form in the prescribed format available on the official website of the University (MUHS). Such application should be reach at the University (MUHS) prior to one calendar month before the schedule date of such programme.
- d) i) The affiliated / colleges/ institutes desirous to use name and / or logo of University will not be charged if registration fees is not collected from participant for the programme.  
ii) If any kind of registration fees is charged then the application for use name and /or logo must be accompanied with a demand draft of necessary fees in the name of "The Registrar, MUHS, Nashik" payable at "Nashik (MH)". The non-refundable fees for affiliated colleges and recognized institutes shall be Rs.10,000/- (ten thousand rupees) and for other reputed institutes / organizations / associations shall be Rs.50,000/- (fifty thousand rupees) or as decided by the University (MUHS) from time to time. The fees will not be applicable if the University is co-host of programme.
- e) The application without such fees shall not be considered under any circumstances. If the University will reject the application for permission / approval to use of its name and / or logo, the fees will be refunded to the concerned college / institute / organization / association. However, the fees will not be refunded under any circumstances in case of permission is granted by the University (MUHS).
- f) The details of programme / brochure should be accompanied with the application. Such details must contain the aims, objectives, content of programme, financial details and fees decided for participants and names of guests, faculties, speakers, resource persons etc.
- g) The application received at the University shall be scrutinized at the University and if it is found that the application is complete in all respect then



it shall be sent to the Dean of the concerned faculty for scrutiny of the aims, objectives, content and other details of such programme.

- (h) The Dean shall have to scrutinize the application in view of the aims, objective, content and other details of the programme and shall have to endorse his remarks alongwith recommendation that whether the necessary permission / approval should be granted or otherwise.
- (i) After receipt of endorsement alongwith recommendations of the Dean of the concerned faculty the Vice-Chancellor will take necessary decision regarding grant of permission for use of name and / or logo of the University (MUHS) by stipulating such conditions as deems fit. The Vice-Chancellor may defer the recommendations of the Dean if he thinks that it is appropriate to do so.
- (j) The decision of the Vice-Chancellor shall be communicated to the concerned applicant for its implementation. The decision of the Vice-Chancellor shall be final and binding.
- (k) After getting the necessary express permission of the University (MUHS) the applicant / organizer will use the name and / or logo of the Maharashtra University of Health Sciences on its banner, brochure and printed material including certificates of participation by observing the conditions stipulated by the University (MUHS). The commercial use of name and / or logo of the Maharashtra University of Health Sciences is prohibited. In case of any breach or default in observing the conditions stipulated by the University (MUHS) or breach of any rule, the University (MUHS) shall have right to recover damages from the concerned organizer of the programme.
- (l) The University will depute one of its authority member or officer as observer during the programme. The organizer will make the arrangement of accommodation of the observer. The TA / DA and the honorarium at the rate of Rs.2000/- per day of the observer shall be paid by the concerned organizer before the end of the programme to the observer. The observer shall submit his report regarding conduct of the programme and the manner of use of name and / or logo of the University (MUHS) by the organizer in the prescribed format, if any, to the University (MUHS) within one week of the end of the concerned programme.



4) **Miscellaneous:**

- (a) The organizer for such programme shall not be entitled to claim financial assistance from the University merely based on permission granted by the University to use name and logo.
- (b) The dispute or claim regarding organization, conduct, content or any issue related to the programme shall be settled by the concerned organizer(s). The Maharashtra University of Health Sciences shall not be liable for any such settlement.
- (c) The University may inflict any additional condition for use of name and / or logo of the Maharashtra University of Health Sciences.
- (d) The University shall have right to amend, alter or delete any rule regarding use of name and / or logo of the Maharashtra University of Health Sciences at any time.
- (e) The Maharashtra University of Health Sciences may revoke the permission / approval granted to any organizer(s) for use of name and / or logo of the University (MUHS) at any time in the event of any breach of rule of the University or law of land.
- (f) The decision of the Vice-Chancellor regarding interpretation of any rule in this regard or decision of the Vice-Chancellor regarding any doubt or dispute shall be final and binding.
- (g) Any affiliated college / recognized or non-recognized Institute / any association or organization shall not claim to use the name and / or logo of the University (MUHS) as a matter of right.

5. Rules for Grant of permission to use University Name and Logo Notification no. 13/2017 are hereby repealed.

Place : MUHS, Nashik  
Date: 02.03.2021

Dr. Kalidas D. Chavan  
Registrar





महाराष्ट्र आरोग्य विज्ञान विद्यापीठ

**Maharashtra University of Health Sciences**

(An ISO 9001:2008 Certified University)

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Phone: 0253-2539288/6659288

**Specimen Format**

**Application for Grant of Permission to use University Name and Logo**

**Preamble:** We, at (Name of College/Institute) . . . . .  
would like to conduct a International/National/State/College level Conference/Workshop entitled . . .  
. . . . .  
from . . . . . to . . . . .

1. Name, Postal Address and Contact details of College/Institute/ Association / Organization: . . . . .  
. . . . . PIN        
Telephone no.: (0     ). . . . . Fax no.: (0     ). . . . .  
e-mail ID: . . . . .  
. . . . .
2. Name of the Dean/Principal/Director: . . . . .  
Design: . . . . .  
Mobile No.: . . . . . e-mail ID: . . . . .
3. (i) College/Institute Registration Certificate no. and date (**attach attested copy**):  
. . . . .  
(ii) MUHS affiliation letter no. and date (**attach attested copy**): . . . . .  
. . . . .
4. Name, address, Mobile no. and e-mail ID of the Organising Committee (**attach list**)
5. Venue of the conference/Workshop: . . . . .  
. . . . . PIN        
Telephone no.: (0     ). . . . . Fax no.: (0     ). . . . .
6. Date of the conference/workshop: From . . . . . to . . . . .
7. Details of the necessary Fee;Rs. . . . . DD No.: . . . . .  
Name of the Bank. . . . .
8. Type of conference/workshop: International  National  State  College
9. Name of the proposed conference/workshop . . . . .  
. . . . .



10. Aims and objectives of the conference/workshop. ....  
.....
11. Name, Specialisation, address, mobile number and e-mail ID of the delegates and speakers attending the conference/workshop (**attach list**):
12. Conference/Workshop Program Schedule, booklets/pamphlets/brochures, etc.  
**(attach a copy)**:
13. Any other information (if applicable) .....  
.....  
.....

Undertaking

I, Dr ..... Dean/Principal/Director, of .....  
..... certify that,

- a) The information furnished above is correct and true to the best of my knowledge.
- b) The Conference/Workshop Completion Certificate (C/WCR), will be submitted within 15 days after completion of the conference/workshop

Date:  
Place:  
College SEAL

Sign of Dean/Principal/Director  
Name: .....  
Rubber Stamp





महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक  
**Maharashtra University of Health Sciences, Nashik**

विद्यापीठ संशोधन विभाग  
**University Research Department**

म्हसरुळ, वणी-दिंडोरी रोड, नाशिक ४२२ ००४, Mhasrul, Vani-Dindori Road, Nashik 422 004  
Phone: 0253-2539288/6659288

**Specimen Format**

**Proforma for Report of University Observer for using MUHS Name and Logo**

Name of Conference/Workshop	
Name, Postal Address and Contact details of College/Institute/ Association / Organization	
Venue and Date of Conference/Workshop	
No. of Participants	
List of Guests	
List of Guest Speakers	
Remarks regarding conduct of the programme and the manner of use of name and / or logo of the University (MUHS) by the organizer and your observations	

Along with this report please submit study material, souvenir power point presentation of speakers in soft copy to E mail Id [urd@muhs.ac.in](mailto:urd@muhs.ac.in) & also hard copy by post.

Name of University Observer:-

Signature :-

Date:-

