

**Schedule I**  
**General Consideration for Land**

**A. Land Requirement:**

Institute Under: Tier I:

Tier II:

Other:

(Refer MSE UG Unani 2023)

Sr.	Intake Capacity	Land Requirement (In Acres)			Land Available (In Acres)	Adequate/Inadequate	Deficiency if any
		Tier I	Tier II	Other			
1	60 seats	2.5	2.5	3.0	Available	Adequate	No

1. **Tier I** - Mega and Metro City (Mumbai, Pune)

2. **Tier II** - North-eastern States, Hilly areas and notified tribal areas

3. **Any other** - Area except the areas specified in Serial Number 1 and 2

4. \* - for the land requirements the following conditions need to be adhered;

(a) The land required in Mega and Metro cities shall be calculated on the basis of required constructed area as provided in these regulations and municipal corporation by-laws.

(b) The built-up area has to be approved by the concerned development authority as per the latest building byelaws (development controls) in those cities.

(c) A copy of certified building by-laws shall be made available by the applicant institution.

(d) Copy of the approved plan from local statutory body and the completion plan along with completion certificate from the same body, shall be provided.

(e) The provisional occupancy certificate shall be considered only for three consecutive academic years;

(f) Thereafter only completion certificate and completion plan shall be considered for continuance of approval

Dean/ Principal of the College

**PRINCIPAL & SUPERINTENDENT**  
**Z.V.M. UNANI MEDICAL COLLEGE**  
**& HOSPITAL, PUNE-01.**

Signature of Member

Signature of Member

Signature of Chairman

## SCHEDULE II

### Minimum constructed area required for Administrative Section

S No. (1)	Section or Units (2)	Minimum required area (square meters)				Available	Deficiency
		Sixty students intake capacity (3)	One hundred students intake capacity (4)	One hundred fifty students intake capacity (5)	Two hundred students intake capacity (6)		
1	Administrative section						
	Head of the Institution (Director or Dean or Principal) room including anteroom and attached toilet					Yes	No
	Personal Assistant to head of the institution (Director or Dean or Principal)					Yes	No
	Visitors lounge for visitors to head of the institution (Director or Dean or Principal)					Yes	No
	Staff committee room					Yes	No
	Vice Principal or Deputy Dean or Deputy Director (If any)	200	250	300	350	Yes	No
	Office superintendent					Yes	No
	Office- Establishment and Administration, Account Section and Cash Counter					Yes	No
	Waiting area for office visitors					Yes	No
	Record room					Yes	No
	Central store					Yes	No
	Toilets for office staff					Yes	No
	Pantry					Yes	No
2	Lecture hall or Classrooms						
	Five lecture halls or Classrooms	500 (5×100)	750 (5×150)	1000 (5×200)	1250 (5× 250)	Yes	No
3	Seminar or Conference or Examination or Yoga and Riyazat Hall (Multipurpose hall)	150	300	450	600	Yes	No
4	Library					Yes	No
	Central library	150	250	350	450	Yes	No
	Digital library	40	50	60	70	Yes	No
5	Teaching departments	1475	2525	3625	4800	Yes	No
	(1) Kulliyat (Basic Principles of Unani Medicine) Department with Kulliyat Umoore Tabiya Practical Laboratory cum Tutorial Room	100	125	150	175	Yes	No
	a. Museum cum Tutorial Room for Tareekh-E Tib b. Language Laboratory						
	(2) Tashrechul Badan (Anatomy) Department with a. Dissection Hall b. Practical lab c. Museum cum Tutorial room	150	300	450	600	Yes	No
	(3) Manafeul Aza (Physiology) Department with a. Practical Laboratory b. Tutorial room	100	200	300	400	Yes	No
	(4) Ilmul Advia (Pharmacology) Department with a. Ilmul Advia (Pharmacology) Practical Lab b. Wasful Aqaqir (Pharmacognosy) Practical Lab c. Herbarium and Museum cum Tutorial room	175	275	400	550	Yes	No
	(5) Ilmul Saidia (Unani Pharmacy) Department with Ilmul Saidia Practical Laboratory (Teaching Pharmacy) a. Quality Testing Laboratory b. Museum cum Tutorial room	175	275	400	550	Yes	No

Signature of Member


Signature of Member

Signature of Chairman

	(6) Mahiyatul Amraz (Pathology) Department with a. Mahiyatul Amraz (Pathology) Practical Lab b. Museum cum Tutorial room	100	200	300	400	Yes	No
	(7) Tahaffuzi wa Samaji Tib (Preventive and Social Medicine) Department with Tahaffuzi wa Samaji Tib (Preventive and Social Medicine) a. Nutrition lab b. Practical lab c. Museum cum Tutorial room. 2. Tibbul Qanoon wa Ilmul Samoom (Forensic Medicine and Clinical Toxicology) a. Practical Lab b. Museum cum Tutorial room	150	275	400	550	Yes	No
	(8) Moalajat (Medicine) Department with Museum cum Tutorial room	75	125	175	225	Yes	No
	(9) Ilaj bit Tadabeer (Regimenal Therapy) Department with Muscum cum Tutorial room	75	125	175	225	Yes	No
	(10) Amraze Jild wa Tazeeniyat (Dermatology and Cosmetology) Department with Museum cum Tutorial room	75	125	175	225	Yes	No
	(11) Ilmul Atfal (Paediatrics) Department with Museum cum Tutorial room	75	125	175	225	Yes	No
	(12) Jarahat (Surgery) including Department with Muscum cum Tutorial room	75	125	175	225	Yes	No
	(13) Ain, Uzn, Anaf, Halaq wa Asnan (Ophthalmology, Ear, Nose and Throat, Dentistry) Department with Museum cum Tutorial room	75	125	175	225	Yes	No
	(14) Qabalat wa Niswan (Obstetrics and Gynaecology) Department with Museum cum Tutorial room	75	125	175	225	Yes	No
*6	Clinical skill or Simulation Laboratory (Common area + demo or practice room)	100	150	200	250	Yes	No
7	Human Resources and Development Cell (Workshop area + office, store, circulation area, toilet)	130 (80+50)	150 (100+50)	170 (120+50)	190 (140+50)	Yes	No
8	Research and Innovation Cell	30	30	30	30	Yes	No
9	College Council Room	50	100	150	150	Yes	No
10	Student Council Room	20	20	20	20	Yes	No
*11	Student Support and Guidance Cell including Career Guidance and Placement Cell room separate space for common committee room which will include as separate space for committee against sexual harassment cell	25	25	25	25	Yes	No
12	Pharmacovigilance Cell- Room	20	20	20	20	Yes	No
13	Common rooms for students (Boys and Girls separately)	100 (50+50)	200 (100+100)	300 (150+150)	400 (200+200)	Yes	No
14	Common rooms for teaching faculty (Male and Female separately)	50 (25+25)	60 (30+30)	70 (35+35)	80 (40+40)	Yes	No
15	College Canteen	100	150	200	250	Yes	No
	<b>Total</b>	<b>3165</b>	<b>5080</b>	<b>7045</b>	<b>9035</b>	<b>Yes</b>	<b>No</b>
<p>Note: 1. For Central workshop, Information Technology cell and Internal Quality Assurance cell, an adequate space separately for each shall be provided by the college or institution as per their requirement.</p> <p>2. The Student Support and Guidance Cell including Career Guidance and Placement room may be a common facility for Grievance Redressal Cell and Committee Against Sexual Harassment for their meetings and keeping related records and documents.</p>							

Signature of Member

Signature of Member

  
 Dean/ Principal of the College  
**PRINCIPAL & SUPERINTENDENT**  
**Z.V.M. UNANI MEDICAL COLLEGE**  
**& HOSPITAL, PUNE-01.**  
 Signature of Chairman

SCHEDULE III

Minimum Essential Standards: Requirements Of Herbal Garden

Serial No.	Particulars	Minimum required area (square meter)				Available	Deficiency
		sixty students intake capacity	one hundred students intake capacity	one hundred fifty students intake capacity	two hundred students intake capacity		
(1)	(2)	(3)	(4)	(5)	(6)		
1	Herbal garden (a well-developed herbal garden with minimum two hundred species of medicinal plants with demonstration room of twenty- five to fifty square meters)	2500	4000	4000	4000	Yes	No



Dean/ Principal of the College

PRINCIPAL & SUPERINTENDENT  
Z.V.M. UNANI MEDICAL COLLEGE  
& HOSPITAL, PUNE-01.

Signature of Member

Signature of Member

Signature of Chairman

### SCHEDULE IV

#### MINIMUM ESSENTIAL STANDARDS: REQUIREMENT OF HOSPITAL STAFF IN THE ATTACHED TEACHING HOSPITAL

Serial No. (1)	Department/Section/Unit (2)	Minimum Requirement of Hospital Staff (Intake capacity wise)				Available	Deficiency
		sixty students intake capacity (3)	one hundred students intake capacity (4)	one hundred fifty students intake capacity (5)	two hundred students intake capacity (6)		
<b>Administrative Zone</b>							
1	Medical Superintendent	1	1	1	1	Yes	No
		Full-time regular incumbent other than the teaching staff. Qualification as per the clause (c), sub regulation (9) of regulation 14.					
2	Deputy Medical Superintendent	1	1	1	2	Yes	No
		Full-time regular incumbent other than the teaching staff. Qualification as per the sub-clause (i), clause (d), sub regulation (9) of regulation 14.					
		Qualification as per the clause (e), sub regulation (9) of regulation 14.					
3	Consultants	Teachers of Moalajat, Ilaj bit Tadabeer, Amraze Jild wa Tazeeniyat, Ilmu Atfal, Jarabat, Ain Uzn Anaf Halaq wa Asnan, Qabalat wa Niswan and Tahaffuzi wa Samaji Tib departments				Yes	No
4	Resident Medical Officer-Admin	Resident Medical Officer -Admin shall be one among the Resident Medical Officer or Resident Surgical Officer in the hospital.				Yes	No
5	Matron or Nursing Superintendent	1	1	1	1	Yes	No
		Qualification as per the clause (h), sub regulation (9) of regulation 14.					
6	Assistant Matron	1	1	2	3	Yes	No
		Qualification as per the clause (i), sub regulation (9) of regulation 14.					
7	Office Superintendent (Graduation with five-year administrative experience)	1	1	1	1	Yes	No
8	Clerical staff (Graduation with computer knowledge) or Account staff (B. Com or M. Com with computer knowledge)	1	2	3	4	Yes	No
9	Storekeeper (Minimum 12 <sup>th</sup> Standard)	1	1	1	1	Yes	No
<b>Modern Medical Staff (physical presence of modern medical staff is not mandatory for inspection or visitation)</b>							
10	Medical specialist	One (full time or part time or on contract basis)				Yes	No
11	Surgical specialist	One (full time or part time or on contract basis)				Yes	No
12	Obstetrician or Gynaecologist	One (full time or part time or on contract basis)				Yes	No
13	Pathologist	One (full time or part time or on contract basis)				Yes	No
14	Radiologist	One (full time or part time or on contract basis)				Yes	No
15	Anesthesiologist	One (full time or part time or on contract basis)				Yes	No
16	Ophthalmologist	One (full time or part time or on contract basis)				Yes	No
17	ENT specialist	One (full time or part time or on contract basis)				Yes	No
18	Pediatrician	One (full time or part time or on contract basis)				Yes	No
19	Dentist	One (full time or part time or on contract basis)				Yes	No
<b>Reception and Registration Zone</b>							
20	Receptionist cum Telephone Operator (Graduate with computer knowledge and communication skill)	1	2	3	4	Yes	No

Signature of Member

Signature of Member

Signature of Chairman

21	Registration cum Billing Clerk (Graduate with computer knowledge and communication skill)	2	2	4	4	Yes	No
22	Medical Record Technician (MET/ graduate) (any subject/12 <sup>th</sup> with 3 years of hospital experience.)	1	1	1	1	Yes	No
<b>Out-Patient Department Zone</b>							
23	Emergency Medical Officer	2	2	2	2	Yes	No
Qualification as per the clause (f), sub regulation (9) of regulation 14.							
24	Resident Medical Officer	1	1	1	1	Yes	No
Qualification as per the clause (f), sub regulation (9) of regulation 14.							
25	Nursing staff (01 for Qabalat wa Niswan Out-Patient Department and 01 for Isabat)	2	2	2	2	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 14.							
26	Pharmacist (Dispensary or Pharmacy or Drug Store)	2	2	3	4	Yes	No
Qualification as per the clause (l), sub regulation (9) of regulation 14.							
27	Out-Patient Department Attendant (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>Diagnostic Zone</b>							
28	Lab Technician	2	2	3	4	Yes	No
Qualification as per the clause (k), sub regulation (9) of regulation 14.							
29	Lab Attendant (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
30	X-Ray Technician	1	1	1	1	Yes	No
Qualification as per the clause (n), sub regulation (9) of regulation 14.							
31	Dark room Assistant (with minimum 12 <sup>th</sup> standard. Preference should be given to candidate having Certificate course of Dark Room assistant) (In case of non-digital x-ray unit)	1	1	1	1	Yes	No
<b>In-Patient department Zone</b>							
<b>Medical In-Patient department Section</b>							
32	Resident Medical Officers (RMO)	2	2	2	2	Yes	No
Qualification as per the clause (f), sub regulation (9) of regulation 14.							
33	Nursing staff (one for every ten beds)	4	6	9	12	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 14.							
34	Ward boy or MTS (one for every 20 beds)	2	3	4	6	Yes	No
<b>Surgical In-Patient department Section</b>							
35	Resident Surgical Officer (RSO)	2	2	2	2	Yes	No
Qualification as per the clause (f), sub regulation (9) of regulation 10.							
36	Nursing staff (one for every ten beds)	2	4	6	8	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 10.							
37	Ward boy/MTS (one for every 20 beds)	1	2	3	4	Yes	No
<b>Procedural Management Zone</b>							
<b>Haj bit Tadabeer Procedure Section</b>							
38	IBT Specialists	Teachers of Ilaj bit Tadabeer Department				Yes	No
39	Nursing staff	1 (female)	1 (female)	2 (1 male + 1 female)	2 (1 male + 1 female)	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 10.							

Signature of Member

Signature of Member

Signature of Chairman

40	Therapist	4 (2 male+ 2 female)	8 (4 male + 4 female)	12 (6 male + 6 female)	16 (8 male + 8 female)	Yes	No
Qualification as per the clause (o), sub regulation (9) of regulation 14.							
41	Attendant (minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
42	House Officer or Clinical registrar or Senior Resident (with Bachelor of Unani Medicine and Surgery Degree)	1	1	1	1	Yes	No
<b>Masrah Amaliya (Operation Theatre and Minor Operation Theatre)</b>							
*43	Jarahat and Ain Uzn Anaf Halaq wa Asnan Specialists	Teachers of Jarahat and Ain Uzn Anaf Halaq wa Asnan Departments					
44	Nursing staff (Female)	1	1	2	2	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 14.							
45	Operation theatre Technician	1	1	2	2	Yes	No
Qualification as per the clause (p), sub regulation (9) of regulation 14.							
46	Operation theatre Assistant	1	1	2	2	Yes	No
Qualification as per the clause (q), sub regulation (9) of regulation 14.							
47	Operation theatre Attendant (minimum 10 <sup>th</sup> standard and trained)	1	1	2	2	Yes	No
48	Dresser (minimum 10 <sup>th</sup> standard and trained)	1	1	2	2	Yes	No
<b>Ghurfatul Wilada (Labour room and Maternity Operation Theatre)</b>							
49	Qabalat wa Niswan Specialists	Teachers of Qabalat wa Niswan Department					
50	Nursing staff	1	1	2	2	Yes	No
Qualification as per the clause (j), sub regulation (9) of regulation 14.							
*51	MTS(preferably female)	1	1	2	2	Yes	No
<b>Physiotherapy Unit</b>							
52	Physiotherapist (Minimum BPT)	1	1	1	1	Yes	No
Qualification as per the clause (g), sub regulation (9) of regulation 14.							
53	Attendant (Minimum 10 <sup>th</sup> standard and trained)	1	1	1	1	Yes	No
<b>Service Zone</b>							
54	Ghiza Makhsoosa (Specific diet)-cook	1	1	2	3	Yes	No
55	Multitasking worker (Minimum 10 <sup>th</sup> standard)	1	1	1	1	Yes	No
	<b>Total</b>	<b>63</b>	<b>75</b>	<b>105</b>	<b>124</b>	<b>63</b>	
<b>Note:</b> Security guards, electrician, plumber, sanitary workers, washer man, gardener, driver, housekeeping staff, attendant/peon, cook, gardener, maintenance staff, central sterile services department technician, information technology technician etc. may be obtained by outsourcing.							

Signature of Member

Signature of Member

Signature of Chairman

**SCHEDULE-V**

**MINIMUM ESSENTIAL STANDARDS: REQUIREMENT OF TEACHING STAFF IN AN UNANI MEDICAL COLLEGE**

Teaching Department (1)	Minimum Requirement of Teaching Staff													Available	Deficiency
	sixty students intake capacity (2)			one hundred students intake capacity (3)			one hundred fifty students intake capacity (4)			two hundred students intake capacity (5)					
	Prof	Asso.P	Asst.P	Prof	Asso.P	Asst.P	Prof	Asso.P	Asst.P	Prof	Asso.P	Asst.P			
1. Kuliyat (Basic Principles of Unani Medicine)	1 or 1		1 Kuliyat + 1 Arabic or Urdu or Mantiq	1	1	1 Kuliyat + 1 Arabic or Urdu or Mantiq	1	1	2 Kuliyat + 2 Arabic or Urdu or Mantiq	1	2	2 Kuliyat + 2 Arabic or Urdu or Mantiq	Available	No	
2. Tashreehul Badan (Anatomy)	1 or 1		1	1	1	1	1	2	1	2	2	Available	No		
3. Manafeul Aza (Physiology)	1 or 1		1	1	1	1	1	2	1	2	2	Available	No		
4. Ilmul Advia (Pharmacology)	1 or 1		1	1	1	1	1	2	1	2	2	Available	No		
5. Ilmul Saidla (Unani Pharmacy)	1 or 1		1	1	1	1	1	2	1	2	2	Available	No		
6. Mahiyatul Amraz (Pathology)	1 or 1		1	1	1	1	1	2	1	2	2	Available	No		
7. Tahaffuzi wa Samaji Tib (Preventive and Social Medicine)	1 or 1		2	1	1	2	1	2	3	2	2	4	Available	No	
8. Moalajat (Medicine)	1 or 1		3	1	1	3	1	2	4	2	2	5	Available	No	
9. Ilaj bit Tadabeer (Regimenal Therapy)	1 or 1		1	1	1	1	1	2	2	2	2	3	Available	No	
10. Amraze Jild wa Tazeeniyat (Dermatology and Cosmetology)	1 or 1		1	1	1	1	1	2	2	2	2	3	Available	No	
11. Jarahat (Surgery)	1 or 1		1	1	1	1	1	2	2	2	2	3	Available	No	
12. Ain, Uzn, Anaf, Halaq wa Asnan (Ophthalmology, ENT and Dentistry)	1 or 1		1	1	1	1	1	2	2	2	2	3	Available	No	
13. Qabalat wa Niswan (Obstetrics and Gynaecology)	1 or 1		1	1	1	2	1	2	3	2	2	4	Available	No	
14. Ilmul Atfal (Paediatrics)	1 or 1		1	1	1	1	1	2	2	2	2	3	Available	No	
<b>Sub total</b>	<b>14</b>		<b>18</b>	<b>14</b>	<b>14</b>	<b>19</b>	<b>14</b>	<b>22</b>	<b>34</b>	<b>22</b>	<b>28</b>	<b>42</b>			
<b>Total</b>	<b>32</b>			<b>47</b>			<b>70</b>			<b>92</b>					

Signature of Member

Signature of Member

Signature of Chairman

**Note:**

Apart from the above, one yoga teacher or instructor on full time basis (one for sixty, one hundred, one hundred fifty student intake capacity and two i.e. one male and one female for two hundred student intake capacity), with Bachelor of naturopathy and Yogic sciences/ Master of Science in Yoga/ Bachelor of Science in Yoga or diploma in yoga with a minimum of 3 years of work experience (applicable only for diploma holders) one Biostatistician including Research Methodology and Medical Statistics on part time basis in the Department of Tahaffuzi wa Samaji Tib, and one Physical Education Instructor (Bachelor degree in physical education or a Master degree in Science in Mama & Sports Medicine) on Part time basis shall be engaged in the college;

Wherever additional Professors or Associate Professor are available in the department, the additional Professor may be considered against the requirement of Associate Professor or Assistant Professor and additional Associate Professor may be considered against the requirement of Assistant Professor. For example- in a college with students intake capacity from sixty one to Hundred student intake capacity, if there are three Professors or one Professor and two Associate Professor or one Professor, one Associate Professor and one Assistant Professor against the requirement of One Professor, One Associate Professor and One Assistant Professor in the Department of Manafcul Aza the college is fulfilling the requirement of faculty in this department and there is no shortcoming of faculty in this department. Additional Professor or Associate Professor (Reader) or Assistant Professor (Lecturer) available in any other Department, shall not be counted or considered in the department where there is a shortage of faculty.

**SCHEDULE-VI****MINIMUM ESSENTIAL STANDARDS: REQUIREMENT OF NON-TEACHING STAFF (TECHNICAL AND OTHER STAFF) IN AN UNANI MEDICAL COLLEGE**

Sr No. (1)	Department or Section or Unit (2)	Minimum Requirement of non-teaching staff (Students Intake capacity wise)				Available	Deficiency
		sixty students intake capacity (3)	one hundred students intake capacity (4)	one hundred fifty students intake capacity (5)	two hundred students intake capacity (6)		
<b>Administrative section</b>							
1	Personal Assistant or Personal Secretary to Principal or Dean or Director (Graduation with Secretarial Training)	1	1	1	1	Yes	No
2	Office Superintendent (Graduation with five year of administrative experience)	1	1	1	1	Yes	No
3	Clerical Staff for administrative and account services (Clerical staff-Graduation with computer knowledge and Accounts staff-B.Com or M.Com with computer knowledge)	3	4	6	9	Yes	No
<b>Central Library</b>							
4	Librarian (with Bachelor in Library Science or Masters in Library Science with five years of Library experience)	1	1	1	1	Yes	No
5	Assistant Librarian (with with Bachelor in Library Science or Masters in Library Science)	1	1	2	2	Yes	No
6	Library Attendant (minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>Teaching Departments</b>							
<b>(1) Kulliyat (Basic Principles of Unani Medicine)</b>							
7	Attendant (with minimum 10 <sup>th</sup> standard)	1	1	1	1	Yes	No
<b>(2) Tashreehul Badan (Anatomy)</b>							
8	Cadaver lifter	1	1	1	1	Yes	No
9	Lab Assistant (with minimum 12 <sup>th</sup> standard)	1	1	2	2	Yes	No

Signature of Member

Signature of Member

Signature of Chairman

10	Attendant cum Museum Keeper (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>(3) Manafeul Aza (Physiology)</b>							
11	Lab Technician (with Diploma or Bachelor degree in Medical Lab Technology)	1	1	2	2	Yes	No
12	Multitasking worker (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>(4) Ilmul Advia (Pharmacology)</b>							
13	Lab Technician or Pharmacognosist Ilmul Advia (Pharmacology) Practical Lab and Wasful Aqaqir (Pharmacognosy) Practical Lab (with MSc Botany); and  Lab Assistant (minimum 12 <sup>th</sup> standard with Chemistry and Biology)	1+1	1+1	2+2	2+2	Yes	No
14	Attendant cum Museum Keeper (Herbarium and Muscum cum Tutorial room) (with minimum 10 <sup>th</sup> standard)	1	1	4	4	Yes	No
<b>(5) Ilmul Saidla (Unani Pharmacy)</b>							
15	Lab Technician for Quality testing Laboratory (B Pharm or M Pharm)	1	1	1	1	Yes	No
16	Attendant cum Museum Keeper (Teaching Pharmacy and Museum or Quality Testing Lab) (with minimum 10 <sup>th</sup> standard)	1	1	4	4	Yes	No
<b>(6) Mahiyatul Amraz (Pathology)</b>							
17	Lab Technician (with Diploma or Bachelor degree in Medical Lab Technology)	1	1	2	2	Yes	No
18	Attendant cum Museum Keeper (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>(7) Tahaffuzi wa Samaji Tib (Preventive and Social Medicine)</b>							
19	Nutritionist or Lab Technician (Nutrition Lab) (with BSc or Nutrition and Dietetics)	1	1	2	2	Yes	No
20	Attendant cum Museum Keeper (with minimum 10 <sup>th</sup> standard)	1	1	2	2	Yes	No
<b>(8) Moalajat (Medicine), (9) Ilaj bit Tadabeer (Regimenal Therapy) (10) Amraze Jild wa Tazeeniyat (Dermatology and Cosmetology) (11) Ilmul Atfal (Paediatrics) (12) Jarahat (Surgery) (13) Ain, Uzn, Anaf, Halaq wa Asnan (Ophthalmology, Ear, Nose and Throat and Dentistry) (14) Qabalat wa Niswan (Obstetrics and Gynaecology).</b>							
21	Attendant cum museum keeper or multitasking worker (with minimum 10 <sup>th</sup> standard)	7	7	7	7	Yes	No
<b>Clinical Skill or Simulation Laboratory</b>							

Signature of Member

Signature of Member

Signature of Chairman

22	Coordinator (Bachelor of Unani Medicine and Surgery graduate preferably with training or orientation on handling of manikins and simulators)	1	1	1	1	Yes	No
<b>Human Resource Development Cell</b>							
*23	Coordinator (Bachelor of Unani Medicine and Surgery preferred with Post Graduation or Postgraduate Diploma Management)	1	1	1	1	Yes	No
24	Office Assistant (graduation with computer knowledge)	1	1	1	1	Yes	No
<b>IT Cell including Digital Library</b>							
25	IT Officer (Bachelor of Engineering or Bachelor of Technology Computer Science or graduation in computer sciences /BCA/Diploma in in Computer Application/science/IT with 2 years experience)	1	1	1	1	Yes	No
26	IT Assistant (Bachelor of Science Computer Science, Bachelor in Computer Application)	1	1	2	3	Yes	No
27	Multi-Tasking Staff	1	1	1	1	Yes	No
<b>*Maintenance Cell</b>							
28	Site Engineer (with Bachelor of Engineering or Bachelor of Technology preferably civil)	1	1	1	1	Yes	No
<b>Herbal garden</b>							
29	Gardener	1	1	2	2	Yes	No
30	Multi-purpose worker	1	1	2	2	Yes	No
	<b>Total</b>	<b>39</b>	<b>40</b>	<b>63</b>	<b>67</b>	<b>67</b>	
<p><b>Note:</b> Additional Staff like Sweeper, attendant, lifter, data entry operator, security guards, electrician, plumber, carpenter, driver, multi-purpose worker etc. may be obtained by outsourcing. Sr.No. 23 "Assign this post as an additional charge to the administrative officer or additional charge to any teaching faculty /non-teaching staff with graduate qualification.</p>							

Signature of Member

Signature of Member

Signature of Chairman

As Per PG MES 2024

**\*Minimum essential non-teaching Staff required for the college****Minimum (Additional) Requirement for Post -graduate Institutions where Under-graduate course is in existence:**

Sr.No	Post	Particulars	Available Staff	Deficiency
(i) In each of the department of Tashreeh ul Badan, Munafe ul Aza, Ilmul Advia, Ilmul Saidla, Mahiyal Amraz and Jarahat, the following non-teaching staff shall be required in addition to the under-graduate staff requirement:				
(i)	Laboratory technician	1 (one)	Yes	No
(ii)	Laboratory assistant	1 (one)	Yes	No
(iii)	Attendant or Peon or Multipurpose worker	1 (one)	Yes	No
(ii) The Additional <b>Ancillary</b> staff like Biochemist, Pharmacologist, Bio Statistician, Microbiologist to be appointed and the Qualification shall be Post Graduate degree in the subject concerned or equivalent qualification from a recognised University.)				
(i)	Biochemist	1 (one)	Yes	No
(ii)	Pharmacologist	1 (one)	Yes	No
(iii)	Bio Statistician	1 (one)	Yes	No
(iv)	Microbiologist	1 (one)	Yes	No

**Minimum Essential Requirements of Non-Teaching Staff for Postgraduate departments in undergraduate college**

(In addition to the non-teaching staff in undergraduate departments as per student intake capacity specified in MES-UG)

Serial number	Department	Required Non- Teaching Staff	Required Numbers	Available Staff	Deficiency
01	Department of In Integrative Health and Translational Research				
	(a) Central Research Laboratory	In-Charge (Faculty member of any department well-versed with laboratory and analytical equipment)	1	Yes	No
		Lab Technician (B.Sc. Chemistry or B.Sc. Botany)	1	Yes	No
	# (b) Clinical Research Cell	Clinical Research Coordinator (BUMS with Post graduation degree or Diploma in Clinical Research or MPH)	1	Yes	No
		Clerk	1	Yes	No
		Multitasking Staff	1	Yes	No


  
Dean/ Principal of the College

**PRINCIPAL & SUPERINTENDENT**  
**Z.V.M. UNANI MEDICAL COLLEGE**  
**& HOSPITAL, PUNE-01.**

Signature of Member

Signature of Member

Signature of Chairman

**Schedule - XXIV**  
**MINIMUM ESSENTIAL STANDARDS: REQUIREMENT OF AN ATTACHED TEACHING**  
**HOSPITAL OF AN UNANI MEDICAL COLLEGE**

No.	Particulars	Constructed or Built up area (in Square Meter)				Available	Deficiency
		Sixty students intake capacity	One Hundred students intake capacity	One hundred fifty students intake capacity	Two hundred students intake capacity		
(1)	(2)	(3)	(4)	(5)	(6)		
<b>Reception and Registration Zone</b>							
Entrance lobby and circulation area includes						Yes	No
1	Reception and Enquiry counter or with Public Relation Officers					Yes	No
2	Registration and Billing counter	100	150	200	250	Yes	No
3	Waiting area					Yes	No
4	Medical record room and space for medical record technician					Yes	No
<b>Out-Patient Zone</b>		<b>440</b>	<b>650</b>	<b>860</b>	<b>1070</b>	<b>Yes</b>	<b>No</b>
5	Screening Out-Patient Department	15	20	30	40	Yes	No
6	Moalajat Out-Patient Department	25	40	50	60	Yes	No
7	Ilaj bit Tadabeer Out-Patient Department (with attached minor therapy or procedure room)	40	50	60	70	Yes	No
8	Amraze Jild wa Tazeeniyat Out-Patient Department (with attached minor therapy or procedure room)	25	40	50	60	Yes	No
9	Ilmul Atfal Out-Patient Department	25	40	50	60	Yes	No
10	Jarahat Out-patient Department (with attached procedure room for surgical and para- surgical procedures)	40	50	60	70	Yes	No
11	Ain Uzn Anaf Halaq wa Asnan Out-Patient Department (with attached procedure room for surgical and para- surgical procedures)	40	50	60	70	Yes	No
12	Qabalat wa Niswan Out-Patient Department (with attached minor procedure room)	40	50	60	70	Yes	No
13	Tahaffuzi wa Samaji Tib Out-Patient Department	25	40	50	60	Yes	No
14	Isabat (Emergency or Casualty)	25	25	30	35	Yes	No
15	Drug store or Dispensary or Pharmacy	40	50	60	80	Yes	No
16	Online consultation facility					Yes	No
17	Out-Patient Department zone in-charge office					Yes	No
18	Waiting lounge for patients with drinking water facility, and area for breast feeding.					Yes	No
19	Area for wheelchair and stretcher, janitor room	100	195	300	395	Yes	No
20	Separate male and female toilets for patients, staff and students or interns					Yes	No
21	Store					Yes	No
22	Speciality Out-patient Departments	twenty square meters per speciality Out-Patient Department  (Space mentioned for speciality Out-Patient Department is over and above the minimum requirement, hence will not be counted under				Yes	No

Signature of Member

Signature of Member

Signature of Chairman

		minimum required area)				Yes	No
<b>Diagnostic Zone</b>						<b>Yes</b>	<b>No</b>
23	Clinical laboratory	150	175	200	225	Yes	No
24	Radiology or Imaging section					Yes	No
25	Other Diagnostics such as Electrocardiogram etc.,					Yes	No
26	Waiting area for patients					Yes	No
27	Diagnostic zone in-charge office					Yes	No
28	Counter for issuing reports					Yes	No
29	Toilets separately for male and female					Yes	No
<b>In-Patient Zone</b>		<b>1350</b>	<b>2150</b>	<b>2950</b>	<b>3750</b>	<b>Yes</b>	<b>No</b>
<b>A. Medical In-Patient Section</b>						<b>Yes</b>	<b>No</b>
30	Area required to accommodate allotted In-Patient department beds under Moalajat, Ilaj bit Tadabeer, Amraze Jild wa Tazeeniyat, Ilmul Atfal	750	1250	1750	2250	Yes	No
31	Ward procedure rooms (four) with kitchen					Yes	No
32	Nursing counter and store					Yes	No
33	Area for seating interns					Yes	No
34	Room for night duty doctors or consultants					Yes	No
35	Room for night duty nursing staff					Yes	No
36	Room for night duty interns					Yes	No
37	Clinical classrooms (two)					Yes	No
38	Circulation area and corridors					Yes	No
39	Toilets attached to wards (separately for male, female and physically challenged)					Yes	No
40	Area for potable water facility, trolleys or stretchers, clean and dirty utility, housekeeping material or janitor room, biomedical waste management facility, laundry etc.,					Yes	No
<b>B. Surgical In-Patient Section</b>						<b>Yes</b>	<b>No</b>
41	Area required to accommodate allotted In-Patient department beds under Jarahat, Ain Uzn Anaf Halaq wa Asnan, and Qabalat wa Niswan	600	900	1200	1500	<b>Yes</b>	<b>No</b>
42	Ward procedure rooms (three) with kitchen					Yes	No
43	Nursing counter and store					Yes	No
44	Area for seating interns					Yes	No
45	Room for night duty doctors or consultants					Yes	No
46	Room for night duty nursing staff					Yes	No
47	Room for night duty interns					Yes	No
48	Clinical classrooms (two)					Yes	No
49	Circulation area and corridors					Yes	No
50	Toilets attached to wards (separately for male, female and physically challenged)					Yes	No

Signature of Member

Signature of Member

Signature of Chairman

51	Area for potable water facility, trolleys or stretchers, clean and dirty utility, housekeeping material or janitor room, biomedical waste management facility, laundry etc.,					Yes	No
						Yes	No
<b>Procedural Management Zone</b>							
52	Masrah Amaliya (Operation Theatre) attached with Minor Operation Theatre: for Surgical and Para surgical treatment	175	225	275	325	Yes	No
53	Ghurfatul Wilada (Labour room with Maternity Operation Theatre)	150	150	200	200	Yes	No
54	Ilaj bit Tadabeer Procedure Section	200	300	400	500	Yes	No
55	Physiotherapy Section	75	100	125	150	Yes	No
56	Yoga and Riyazat Section	50	50	75	100	Yes	No
<b>Administrative Zone</b>							
57	Medical Director room	400	450	500	550	Yes	No
58	Medical Superintendent room					Yes	No
59	Personal Assistant to Medical Director or Medical Superintendent room					Yes	No
60	Deputy Medical Superintendent room					Yes	No
61	Resident Medical Officer or Resident Surgical Officer room					Yes	No
62	Matron room					Yes	No
63	Assistant Matron room					Yes	No
64	Office space for Superintendent					Yes	No
65	Office space for Accountant and other staff					Yes	No
66	Waiting lounge for the visitors					Yes	No
67	Doctor's lounge					Yes	No
68	Intern's room					Yes	No
69	Staff room					Yes	No
70	Meeting hall					Yes	No
71	Pantry	Yes	No				
72	Store	Yes	No				
73	Toilets	Yes	No				
<b>Service Zone</b>							
74	Ghiza Makhsoosa (Specific diet) including instant medicine preparation section	50	75	100	125	Yes	No
75	The other provisions in the service zone					Yes	No
	<b>Total</b>	<b>3140</b>	<b>4475</b>	<b>5885</b>	<b>7245</b>	<b>Yes</b>	<b>No</b>

Signature of Member

Signature of Member

Signature of Chairman